



FOR OFFICE USE ONLY

CASE NO.: _____

DATE SUBMITTED: _____

APPEALS & WAIVERS APPLICATION

Design Review Board

MINIMUM SUBMITTAL REQUIREMENTS:

- _____ Application Fee of \$150.00
- _____ Application completed in full.
- _____ Additional materials may be required of the applicant such as site plans, elevation drawings, sign details and floor plans. The Zoning Official shall inform the applicant of any extra materials required.

Date of Preapplication Conference: _____

APPLICANT/PROJECT MANAGER'S INFORMATION (Primary Contact for the Project):

Name _____

Street Address _____ City _____

State _____ Zip Code _____ E-Mail Address _____

Phone Number _____ Fax Number _____

PROPERTY OWNER'S INFORMATION:

Name _____

Street Address _____ City _____

State _____ Zip Code _____ E-Mail Address _____

Phone Number _____ Fax Number _____

LOCATION OF PROPERTY:

Address _____

Lot __ Block ____ Subdivision _____

Description if there is no Lot, Block and Subdivision _____

Action Requested: (Circle One) NRA Requirements Northgate Waiver – Type: _____

WPC Parking Variance _____

Driveway Appeals Buffer Requirement Appeals

Site Plan Review Criteria Other _____

Current Zoning of Subject Property: _____

Applicable Ordinance Section: _____

GENERAL APPEALS/WAIVER REQUEST

The following specific variation from the ordinance is requested:

The unnecessary hardship (s) involved by meeting the provisions of the ordinance other *than financial hardship* is/are:

The following alternatives to the requested variance are possible:

The applicant has prepared this application and certifies that the facts stated herein and exhibits attached hereto are true, correct and complete.

Signature and Title

Date